

FRIENDS OF GUILLEMONT SCHOOL ASSOCIATION

Minutes of Annual General Meeting and Year 3 Presentation Thursday 26 March 2009

Present: Selena Baker, Clare Beachamp, Barbara Cook, Darren Dedman, Kate Fuller, Caroline Lee, Sally Ley

1. Welcome

Kate Fuller opened the Annual General Meeting at 3.30pm by welcoming committee members, parents and children who were present.

2. Apologies for Absence

Apologies were received from: Clint, Mrs Clements, Angela Denman, Tracy Gray, Annwen Roberts.

3. Approval of Minutes from Previous Meeting

The minutes were proposed by Mrs Brown and seconded by Mrs Caldeira-Hankey.

4. Treasurer's Annual Report

Kate Fuller thanked Tracy Gray for her hard work in putting together the finances for the PTA. Kate also informed those present that unfortunately Tracy has resigned as Treasurer and the position was now open.

The School Council is involved in choosing ways to spend money raised and this includes considering what is needed in the school. Some children have things about which they are very passionate for instance, wetplay equipment, the African huts, Dictaphones for children's spoken word and individual whiteboards and pens. The money is also used to provide minibuses for transport on school trips, such as Reading Museum and recently Randall House Old People's Home. Laptop trolleys have also been purchased through the fundraising.

The audited accounts will now be sent to the Charities Commission.

Full details of Friends of Guillemont's financial activities are on a separate sheet.

5. Summary of Friends of Guillemont Events

Sally Ley read her report which was a reflection on what Friends of Guillemont had achieved during the year. The June disco had raised £560 and the Sponsored Walk was seen as a great way for all pupils to raise funds for things that they want or need and this year raised an outstanding amount of sponsorship.

November 2008's Fireworks was spectacular and thanks were given to the outstanding pyrotechnics team lead by A Nicholson and also to staff members who volunteered their time. Kate Fuller thanked Sally Ley for her work in organising this event.

Clint was thanked for his excellent provision of music at the disco and fireworks events. Selena Baker and parent volunteers were thanked for their work in the organisation of the successful Secret Santa event in December, in which parents provide donations of items and the children purchase, wrap and give them to their parents at Christmas.

Friends of Guillemont has provided funding for transport to places like Butser Ancient Farm and Reading Museum. These visits extend the children's learning, bringing history to life and are enjoyed by everyone.

Sally talked about Barbara Cook's retirement and how her hands-on guidance will be missed by all as she has always led by example – even sweeping the floors!

Sally concluded her report by informing parents that they are all welcome as members of Friends of Guillemont. Even if parents are unable to attend Committee Meetings, there are always jobs for volunteers and the school needs more parents to get involved and enjoy the fun. There will be Friends of Guillemont job-cards put onto Parentmail at some point for parent volunteers for the 2009 events. Parents were asked to consider volunteering a spare hour for one of the many jobs with which Friends of Guillemont need help during the coming year. Parents were asked to complete the volunteer reply slip on the reverse of the volunteers leaflet available at the meeting.

6. Nominations of Committee Members for 2009

Trustees: The school has full charity status with the Charities Commission and requires Trustees to deal with the Annual Return. Those present at the AGM were asked if they would consider becoming a Trustee.

Sarah Thame, Sally Ley and Diana Deale were nominated, proposed by Mrs Brooklyn and seconded by Mr Jones.

Nominations for other roles:

Chair: Kate Fuller was nominated, proposed by Mr Jones and seconded by Mrs Caldeira-Hankey.

Vice-Chair: Barbara Cook was nominated, proposed by Mrs Clark and seconded by Karen Chapman.

Treasurer. There were no nominations, however parents were asked to speak to Selena Baker or Kate Fuller about this position. Tracy Gray will train the person for this task.

Events: Selena Baker was nominated, proposed by Mrs Brown and seconded by Mrs Burton.

Minutes Secretary: Caroline Lee was nominated, proposed by Mr Jones and seconded by Mrs Gill.

7. Presentation from Friends of Guillemont to Year 3 Children

Prior to giving the gift of a calculator to the Year 3 children, Kate Fuller thanked Stephen Lee and Caroline Lee for their labelling of over 70 calculators with each child's name.

There was then a presentation of certificates and donated calendars to all children who had achieved 100% attendance during the whole of the Autumn Term and also when the school was snowbound. The school had built the longest lasting snowman on the playing fields which Kate Fuller believed had contributed to the children's knowledge of physics.

8. Date of Next Meeting

Thanks were given by Kate Fuller to those parents who had attended the Annual General Meeting and that she looked forward to seeing parents at events in the rest of the year.

This was agreed for 19 May 2009 at 6.00pm in the school staff room or the new room.

The meeting closed at approximately 4.20pm.