

The Orchard Nursery,
'E' Block
Fernhill Comprehensive School,
Neville Duke Road,
Cove,
Farnborough,
Hampshire, GU14 9BY

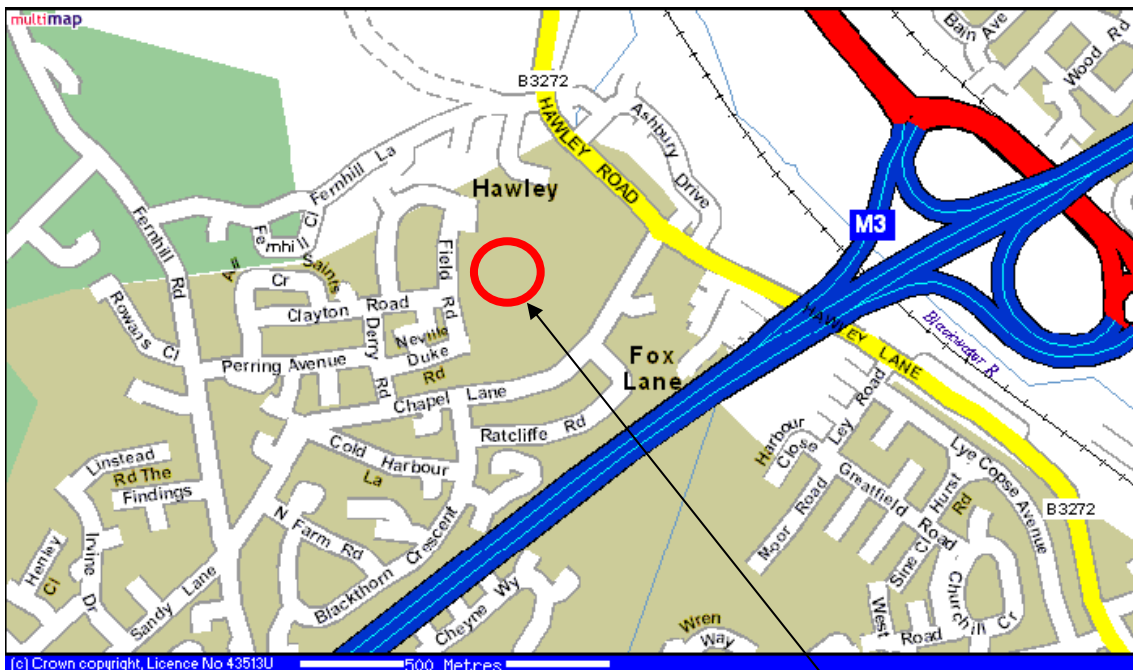
01276 515000

The Orchard Nursery,
Guillemont Junior School,
Sandy Lane,
Cove,
Farnborough,
Hampshire GU14 9ES

01252 666875

The Orchard Nurseries are two workplace nurseries under single management, each offering 13 full time places for children from 6 months to 5 years. One Nursery Manager oversees the operations of the two Nurseries with a Nursery Deputy Leader on each site who is jointly responsible for the planning of the day-to-day activities and the care of the children.

The Orchard Nursery at Fernhill School



We are
here

HOW TO FIND US

We are located at 'E' Block, Fernhill Comprehensive School, Cove, Farnborough, Hampshire GUI4 9BY

From Chapel Lane turn into Derry Road and then into Neville Duke Road. On entering the school follow the road to the left all the way to the end, the Nursery is located in a timber boarded building next to the tennis courts.

ORCHARD NURSERY STAFF (Fernhill)

Mrs Sarah Fletcher
Miss Hayley Large
Ms Clare Sexton
Mrs Danielle McGuinness
Mrs Joy Cannon

Nursery Manager
Deputy Leader
Senior Nursery Nurse
Nursery Nurse
Nursery Nurse

THE ORCHARD NURSERY

The Orchard Nursery is an independently managed workplace nursery with 13 full time places for children from 6 months to 5 years. It was originally opened at Guillemont in 1989 as a pilot scheme offering day care for teachers to both recruit and retain teachers in the profession. There are now two units closely located at Guillemont and Fernhill Schools in excellent accommodation.

The nurseries are registered and inspected by OFSTED and are staffed by dedicated nursery nurses and assistants.

At the Orchard Nursery a caring and quality childcare facility is provided. It is primarily for the children of teachers but full time places or sessions may be available for children of other professional parents requiring full time day-care, or for parents who wish to offer their children some experience in a nursery setting.

Part-time places are only available for full days at the Nursery and will be allocated after the priorities of teachers or other full time working parents have been considered. This will be the responsibility of the Nursery management team and every effort will be made to meet the wishes of the parents and continuity of experience for the children. However, if the situation was to arise where a teacher required a place, then the parents of part-time children may be asked to rearrange their days and times (as defined in the Orchard Nursery Contract Terms and Conditions).

The nursery has as its philosophy that children are happiest within a comfortable, homelike environment. Every effort will be made to create this within a very small group care situation. Both the nursery size and the family grouping arrangements will support this philosophy.

FACILITIES

GUILLEMONT SITE

The Nursery is housed in a custom build unit which was constructed in 2001. An safe adjacent and enclosed outdoor play area is provided.

The Nursery has two main areas, one of which is well equipped for a wide range of activities and provides a safe environment where learning can take place through play, experiences and discovery; a room in which children can feel happy, relaxed, confident and fulfilled.

A divider provides a quieter safe area where babies and children can sleep, rest or play when required.

The Nursery makes use of some of the main school facilities and the attractive grounds and where appropriate, may attend productions or events put on for the children of the school

FERNHILL SITE

The Nursery is housed in a self-contained unit within the grounds of Fernhill Comprehensive School. A safe adjacent and enclosed outdoor play area is provided.

The Nursery has two main areas, one of which is well equipped for a wide range of activities and provides a safe environment where learning can take place through play, experiences and discovery; a room in which children can feel happy, relaxed, confident and fulfilled.

The other room provides a quieter safe area where babies and children can sleep, rest or play when required.

STARTING AT THE ORCHARD NURSERY

We recommend that once your child has been offered a place at the nursery they should make a few preliminary visits before starting. This will allow your child to familiarise themselves with the other children, the staff and their new environment to ensure they feel comfortable and secure at the Orchard Nursery from their first day.

Parents or guardians will be required to provide the following:

- One complete set of spare clothes
- Wellington boots
- Slippers
- Suitable outdoor clothing
- Suntan cream
- A comforter or speciality if required
- Nappies/wipes if required
- Baby milk/baby food if required

MEALS

Breakfast: If required parents are asked to provide cereal for their child.

Snacks: A third of a pint of milk is provided daily for each child. Special provision will need to be made for babies and these will be arranged on an individual basis. We request parents to provide 1 or 2 pieces of fruit per week for our snack time fruit bowl.

Lunch: Lunch is an important part of the day and hot nourishing meals will be available from the school kitchen. Full weekly menus are displayed on the parents notice board, a selection of vegetarian meals are always available. Meals are reasonably priced and should be paid for in advance by arrangement with the Nursery staff. If a school lunch is not required then parents are asked to provide a cold packed lunch.

Tea: Parents are asked to provide, if required, a nutritional packed tea.

OPERATING TIMES

The nursery will be open between 8 am to 5 pm Monday to Friday for forty-two weeks per year. The nursery terms will coincide with Hampshire Schools term times with additional days immediately preceding and following term dates.

Term Dates - September 2008 - July 2009

AUTUMN TERM

First Half Term: Monday 1st September - Friday 24th October

Half Term Holiday: Monday 27th October - Friday 31st October

Second Half Term: Monday 3rd November - Friday 19th December

Christmas Holiday: Monday 22nd December - Friday 2nd January 2009

SPRING TERM

First Half Term: Monday 5th January - Friday 13th February

Half Term Holiday: Monday 16th February - Friday 20th February

Second Half Term: Monday 23rd February - Friday 3rd April

Easter Holiday: Friday 10th April - Friday 17th April

SUMMER TERM

First Half Term: Monday 20th April - Friday 22nd May

Half Term Holiday: Monday 25th May - Friday 29th May

Second Half Term: Monday 1st June - Friday 31st July

Summer Break Begins: Friday 3rd August 2009

FEES

Fees for the nursery are payable monthly in advance and from September 2008 will be as follows:

Age Six Months - Three Years

Full day care per day: **£39.50**

Age Three Years - Five Years

Full day care per day: **£31.50**

N.B. The above fees are exclusive of nappies, baby milk and all meals.

Please note that there is no reduction in fees for a place not used due to illness or holiday.

A 5% discount is offered for children attending the Nursery full-time. A 10% discount is offered for brothers or sisters attending the Nursery, this discount is given on the lower cost invoice. Only one discount is offered per child.

OFSTED REGISTRATION / CHILDCARE GRANT

The Orchard Nursery has been inspected by OFSTED and you can find our latest inspection report here (Fernhill): <http://www.ofsted.gov.uk> - our URN is 110009.

or here (Guillemont): <http://www.ofsted.gov.uk> - our URN is 509543.

If your child is 3 or older and you nominate the Orchard Nursery as your childcare provider you may be eligible for a Childcare Grant for your child - a member of the Nursery staff can discuss this further with you.

REGISTRATION AT THE NURSERY

A deposit of £100 is required along with registration forms to provisionally book a place in the nursery as detailed in the contract terms and conditions.

The information provided within the registration form is very important for the administration of the nursery and any changes in details are required to be provided by parents immediately.

NOTICE OF CHANGE

A member of staff must be informed if a child is to be collected by any other adult other than the parents or if they are unavoidably delayed. We will not allow children to leave the Nursery unless we have received this authorisation.

ILLNESS

Children must not be brought into the Nursery if they are unwell or suffering from a contagious illness or infection. However, we will administer prescribed medicines once the child is sufficiently well and has received medication for 24 hours. In this situation you will be asked to sign a parental consent form authorising us to administer these medicine(s).

If a child is ill or unable to attend for any reason parents will be expected to inform the nursery staff as soon as possible.

THE ORCHARD NURSERY CURRICULUM

We offer a wide range of activities and experiences that meet the individual needs of each child. We follow our own curriculum that revolves around the Early Learning Goals as directed by the DfES and which forms part of the foundation stage.

1. Personal and Social Development

Children at the nursery are encouraged to work and play individually, co-operate in pairs and within larger groups, show interest and sensitivity towards others, gaining confidence and self-respect. Personal independence is encouraged in dressing/undressing for outdoor play and in personal hygiene and by allowing children to make choices and decisions. We try to develop a basic understanding of the difference between right and wrong, to show kindness and understanding of others and learn self-discipline and patience.

2. Language and Literacy

Through enjoyment of books, songs, rhymes and talking about personal interests we build on the children's vocabulary, extending their talking and listening skills, working towards the development of early reading and writing.

3. Creative Development

We have a wide range of resources to encourage the children to express their emotions and imagination, helping them to communicate their ideas and to empathise with others (these resources include musical instruments). We have a wide range of art and craft activities that help to develop a sense of colour, texture, shape and form.

4. Physical Development

We promote healthy physical development within the nursery unit and nursery grounds. Our outdoor equipment includes bikes, push and pull along toys, bats, balls and climbing frame, all of which develop physical confidence, mobility, balance, manipulative skills and co-ordination. An awareness of space and an understanding of the needs of other children playing close by is gained.

5. Mathematics

Our children gain a concept of numbers through fun learning games, counting rhymes and songs, matching and sorting objects. They learn to recognise and name colours, shapes, understand measurement and money through pretend play and develop the necessary vocabulary to express mathematical ideas.

6. Knowledge and Understanding of the World

The children are encouraged to explore and investigate both their immediate and surrounding environment. Through walks, outings, cooking activities, celebrating festivals, science-based activities, we develop their practical and sensory experiences. They observe growth, seasonal changes, similarities, differences, pattern and they learn about changes in properties.

We supply the children with a wide variety of natural and man-made materials to enhance their learning.

POLICIES

Non-discrimination policy

All the Nursery policies are available for consultation by parents. We are very happy to explain the operation of our policies and processes to parents.

It is the policy of the Orchard Nursery to treat all children who attend the nursery equally regardless of their religious persuasion, racial origin, culture or linguistic background, sex or disability. The Orchard Nursery will make every attempt to meet the individual and special needs of each child within the group. This policy extends to our liaison with children's parents and guardians.

Special Educational Needs

Both Nursery sites have been designed for wheelchair access.

Children with specific special educational needs will be considered for admission if the appropriate support is available to the Nursery staff. The requirements of the child would be discussed with all staff involved and the parents during the application process.

If any child has special education needs which become clear in the early stages of their nursery attendance, Nursery staff who have received specific training and the area Special Educational Needs Co-Ordinator (SENCO) are available to give parents appropriate help, advice and support.

Our Special Educational Needs policy explains these aspects further.

PARENTS

The nursery aims to provide a caring and quality service for parents in order that they can do their own work with peace of mind. However, we recognise the essential role that supportive parents give and we really welcome your interest, involvement and comment at any time.

Nursery staff will speak to parents informally about their children and progress on a day-to-day basis and this regular communication with parents is essential for children's happiness and well-being.

We will share with parents the progress that their children are making in social, emotional, physical and intellectual growth.