

Head of School at Pinewood:
Mrs C. Burleigh
Pinewood Infant School
Pinewood Park
Farnborough
Hampshire
GU14 9LE
Telephone: 01252 511885



Head of School at Guillemont:
Ms K. Llewellyn
Guillemont Junior School
Sandy Lane
Farnborough
Hampshire
GU14 9ES
Telephone: 01252 666846

The Roots To Grow, The Wings To Fly

Executive Headteacher: Mr P. Shakespeare

Dear Parents and Carers,

I hope this letter finds you and your family well and that you enjoyed a restful summer break. It is with great pleasure that I welcome you and your children back to the start of a new school year. To those joining our school community for the first time, a very warm welcome – we are delighted to have you with us.

The children have made a fantastic start over these past two days. They have come back with such enthusiasm, positivity and readiness to learn. It has been wonderful to see classrooms full of energy and focus and I am very proud of how quickly everyone has settled back into routines.

Over the summer, we were also able to install some new outdoor gym equipment across the site. This is available to all pupils (*and Mrs Waters as per the photo modelling how to use it!*) and provides a great way for any child to take a short five-minute movement break if they need it. We hope this will support both physical wellbeing and concentration in lessons.

This year, we will continue to build on our commitment to high standards of teaching and learning, alongside nurturing and growing our values of respect, curiosity, aspiration, independence and resilience that are at the heart of our federation. We also look forward to strengthening our partnership with you, as we know that when home and school work closely together, children achieve their very best.

Attendance...following on from last year, your child's attendance must be a top priority for all of us working together. As a school we finished with attendance close to 96% last academic year (which was above national attendance for primary schools); we must all support each other to ensure this improves. The message is simple... the children who have an attendance above 97%, achieve significantly higher academically. Please take a moment to have a read of our 'Attendance' webpage for useful information – [click here](#).

Key dates for the term have been emailed out to you. They are also saved on our [website here](#). Please remember that you can download (subscribe to) our school calendar to your personal device – [click here for our school calendar](#). A particular highlight is the upcoming Whole Federation Trip to the Anvil Theatre in Basingstoke on Thursday 18th December to watch Aladdin which will cost approximately £12-15 – more info to follow on this! Please keep an eye on our newsletters and website for regular updates, and do not hesitate to contact us if you have any questions or concerns. Please see a list of reminders below.

Thank you for your continued support. I look forward to seeing you at school events and working together to make this year a happy, successful, and memorable one for your children. Together, we will ensure that every child has, **"The Roots to Grow, The Wings to Fly."**

Warmest regards

P. Shakespeare

Paul Shakespeare

Executive Headteacher



Autumn 2025 REMINDERS

➤ Start of the School Day

- The school gates will be open from **8:30am**. Registration will be **8:45am**. Your child must be in class by 8:45am for registration. Children enter through our pedestrian gates. All children, in all year groups, will go straight into class from 8:30am.
- Parents/Carers are welcome to walk onto the site to drop your child off at the year group door. Any quick message to an adult can be passed over; otherwise please go to reception to book an appointment. Parents are not allowed into the classroom/cloakrooms; the children are all capable of organising themselves independently.

➤ End of the School Day

- The day finishes at **3:25pm**. Parents are welcome to collect their child from outside the year group doors; please enter through our pedestrian entrances (the gate will be unlocked around 3:05pm) to walk round to collect your child. **Yr3 parents: please spread out on the playground and find your own space for your child to walk over to you.**

➤ Reception/School Office

- The school office will be open from 8:15am – 4:30pm (4:00pm on Fridays) for visitors.
- Any medication for your child must be brought into reception and the appropriate forms completed in order for us to administer it.

➤ BASC

- This will continue as usual. Please ensure you book through Arbor. For further details visit our webpage [here](#).

➤ PE Kits, School Bags & Equipment

- We would like your child to come into school wearing their PE kit on their specified PE days. During the colder months, your child will need to wear jogging bottoms and a jumper.

- On occasions the PE day may need to change. Where possible, we will ensure we notify you at least two days in advance.
- **Clubs**
- Various clubs will be in place in the Autumn term. More information will follow soon. They do work on a first come first served basis so get in quick to not miss out!
- **Parent helpers**
- Adults wishing to come into school to listen to children read, help in the library will be warmly welcomed! Please contact the school office should you wish to support us.
- **Reading at home**
- Please ensure you listen to your child read at home at least 5 times each week – little and often is the most effective way! We will monitor the 'Reading Bookmarks' books on a Friday morning.
- **MyMaths**
- We are currently reviewing the best system/software to use to support the children's mathematical development at home – more info to follow soon. We are no longer using MyMaths.